



Upload passport photo

Uploading your passport photo for your student card goes as follows:

1. Go to www.uu.nl/osirisstudent.
2. Log on with your student number and your SOLIS password. (This is the password for your Utrecht University e-mail address. You receive this by e-mail.)
3. Go to 'Personal details' and, at the bottom of the page, click the 'Upload passport photo' button.
4. The file you upload has to meet the following requirements:
 - > the type has to be a .JPEG or .JPG
 - > the size has to be 100 KB or less
 - > the proportion has to be 3:4 (width/height)
 - > the width should be at least 200 pixels at the most 600 pixels
5. After selecting a file:
6. click the 'Upload passport photo' button to see an example of the photo you have selected;
7. click the 'Save' button to end the session properly.

Identification at exams

At exams, you will always need to be able to identify yourself by producing other valid identification (for example, a passport) as well as your student card.

Other use of the passport photo by Utrecht University

Your passport photo will be stored securely within the administrative systems of Utrecht University. This system can only be consulted by authorized employees. The photo will not be viewable or usable by third parties.