



Financial support scheme for student members of university management bodies

Introduction

On the grounds of Article 7.51 of the Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*) (Bulletin of Acts and Decrees 1992, 593), student members of certain university management or participation bodies are eligible for financial support. These regulations lay down the amount of support these students can receive in the form of a participation grant (henceforth been known as *bestuursbeurs*). The Executive Board adopted these regulations with the approval of the University Council on 22 June 2020.

Article 1: entitled persons

1. A student is eligible for a *bestuursbeurs* as referred to in Article 2 who:
 - is a member of the University Council for a first or second year, or
 - is a member of a university management or participation body listed in the appendix to these regulations.The student who sits on the University Council for a third or subsequent year is not eligible for this *bestuursbeurs*.
2. Every year, no later than 1 October of the academic year in question, on behalf of the Executive Board the dean of the faculty will determine in the appendix to these regulations the amount of support student members are eligible for in each management or participation body. The provisions of Article 2 are taken into account in this respect.

Article 2: amount of the *bestuursbeurs*

1. The dean of the faculty determines the average time investment per week for student members of the various management or participation bodies. According to the table below, the amount of the *bestuursbeurs* depends on the average time investment per week, linked to a part of the standard amount referred to in paragraph 3.

Group	Average time investment per week	Basis
O	Less than half a day	no payment, or 5% of the standard amount
I	1 half-day	10% of the standard amount
II	2 half-days	20% of the standard amount
III	3 half-days	30% of the standard amount
IV	4 half-days	40% of the standard amount
V	5 half-days	50% of the standard amount
VI	6 half-days	60% of the standard amount
VII	7 half-days	70% of the standard amount
VIII	8 half-days	80% of the standard amount
IX	9 half-days	90% of the standard amount
X	10 half-days	100% of the standard amount

2. For student members of the University Council, the *bestuursbeurs* amounts to 74% of the standard amount referred to in paragraph 3.
3. The standard amount is the standard amount for Higher Education as referred to in Article 3.18 of the Student Finance Act 2000 (*Wet Studiefinanciering 2000*) on 1 September of the academic year in question:



- a) increased by 50% of the statutory tuition fees or higher statutory tuition fees paid by the student, or
 - b) at the end of the academic year, increased by 50% of the institutional tuition fees paid by the student if it is demonstrated that the student's studies have actually been delayed due to the management or participation activities.
4. Students who participate in the flexible study experiment are not eligible for the supplement referred to in paragraph 3(a).
 5. If the applicant holds the management position for only part of the year, the amount of the *bestuursbeurs* will be reduced pro rata.
 6. Students who receive a supplementary grant of DUO in their year on a board may receive a supplement on the standard amount referred to in paragraph 3. The amount of this supplement is $x/10^{\text{th}}$ ($x/20^{\text{th}}$ respectively) determined on the basis of the time investment according to the table in paragraph 1, multiplied by twelve times the supplementary grant that the applicant receives in the month of September of the academic year concerned.

Article 3 - application

1. An application for a *bestuursbeurs* should be submitted to the dean of the faculty using the appropriate form. Student members of the University Council should submit the application for a *bestuursbeurs* to the Executive Board.
2. Applicants who apply for a supplement referred to in Article 2(6) must include the following documents with the application:
 - a document showing the amount of the supplementary grant of DUO received in the month of September of the academic year in question;
 - or a statement by the Student & Academic Affairs Office, if requested, showing the amount of the supplement.
3. Confirmation of receipt will be sent to the applicant within 2 weeks.
4. Applications submitted after the end of the academic year following that in which the management position in question was fulfilled will not be considered, unless the applicant demonstrates that an application failed to be submitted in time for reasons beyond the applicant's control.

Article 4 – processing and decision

1. The dean of the faculty will reach a decision on the application within six weeks of receiving the application. The Executive Board will reach a decision on applications from student members of the University Council within six weeks of receiving the application.
2. The decision will entail:
 - a rejection of the application, or
 - the award of a *bestuursbeurs* for a period to be determined, or
 - the application not being processed because it was not submitted in time.
3. The decision, with reasons, will be notified to the applicant in writing. In the decision, the applicant will be informed of the option to lodge an objection to the decision before the Executive Board pursuant to Article 7:1 of the General Administrative Law Act (*Algemene Wet Bestuursrecht*). In the decision taken on the notice of objection, the applicant will be informed of the option to lodge an appeal against this decision before the Higher Education Appeals Tribunal pursuant to Article 7.66 of the Higher Education & Research Act.

Article 5 –Payment of the *bestuursbeurs*

The *bestuursbeurs* will be paid in equal monthly instalments. An instalment will be paid at the end of the month to which it relates.



Article 6 – Withdrawing and reclaiming a management participation grant

1. The dean of the faculty (or the Executive Board, as the case may be) is authorised to withdraw the decision to award a *bestuursbeurs* and/or to reclaim the *bestuursbeurs* awarded and/or paid if:
 - the applicant ceases to be a member of the management or participation body before the end of the term;
 - the management or participation body has meanwhile been discontinued.
2. The decision, with reasons, will be notified to the applicant in writing. In the decision, the applicant will be informed of the option to lodge an objection to the decision before the Executive Board.

Article 7 – Hardship clause

The dean of the faculty (or the Executive Board in the case of applications from student members of the University Council) is authorised to deviate from the provisions of this scheme if their strict application were to lead to extreme unfairness.