



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement

2019 – 2020/2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website
University of Murcia	E MURCIA01	<p>Administrative contact: International Relations Office Edificio Rector Soler, Campus de Espinardo 30100 Murcia, Spain</p> <p><i>Outgoing students and bilateral agreements:</i> Tel: +34868884325 Fax: +34868884130 Email: erasmus@um.es</p> <p><i>Incoming students:</i> Tel: +34868884074 Fax: +34868884130 Email: incoming@um.es</p> <p><i>Placements, teaching and administrative staff exchange :</i> Tel: +34868884544 Fax: +34868884130 Email : practicas.internacionales@um.es</p>	<p>General: www.um.es</p> <p>Course catalogues: www.um.es/web/universidad/contenido/unidades-organizativas/centros-universitarios</p> <p>IRO: www.um.es/web/internacionalizacion/</p> <p>Erasmus: http://erasmus.um.es</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic contact: Pedro Pérez Cutillas Faculty of Arts Campus de La Merced Email: pedrope@um.es	
Universiteit Utrecht	NL UTRECHT01	Institutional Erasmus coordinator: Mirjam van Deutekom International Officer Faculty of Geosciences Budapestlaan 4B, 3584 CD Utrecht Tel.: +31 30 253 9635 E-mail: international.geo@uu.nl	http://www.uu.nl/faculty/geosciences/en/studying/Informationforexchangestudents/Pages/default.aspx?refer=/geo/exchange
		Departmental Coordinator Mirjam van Deutekom International Officer Faculty of Geosciences Budapestlaan 4B, 3584 CD Utrecht Tel.: +31 30 253 9635 E-mail: international.geo@uu.nl	

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E MURCIA01	NL UTRECHT01	0532	Earth sciences (Geography)	1 st , 2 nd	1 (max 10 months)	Not applicable
NL UTRECHT01	E MURCIA01	0532	Earth sciences	1 st , 2 nd	1 (max 10 months)	Not applicable

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			(Geography)			
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
E MURCIA01	NL UTRECHT01	0532	Earth sciences (Geography)	To be decided	
NL UTRECHT01	E MURCIA01	0532	Earth sciences (Geography)	To be decided	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
E MURCIA01		Spanish		B1	B2
NL UTRECHT01		English	Dutch	B2 (1 st cycle) C1 (2 nd cycle)	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

NL UTRECHT01:

³ Please contact us if students/staff with less language knowledge are interested in coming to Greifswald.

Students and staff with disabilities are welcome to Utrecht University. Arrangements for the exchange have to be agreed on before nomination. Utrecht University infrastructure to welcome students with disabilities: www.uu.nl/disability

E MURCIA01:

The University of Murcia will not be able to accept incoming students from subject areas not covered by this bilateral agreement. However, students can enroll in any extra subject from other subject areas provided that: 1) they do not represent the majority of the Learning Agreement, 2) the academic advisor is in agreement with the Learning Agreement prior to the arrival of the student. Furthermore, we will only be able to accept students for Master degrees if the bilateral agreement includes this level.

The University of Murcia has adapted its facilities in order to allow access to people with disabilities. Furthermore, there is an office, within the University, which provides guidance and assistance to students with disabilities and special needs. Some of the services they render include the following: access to adapted computers, technical support, academic support, and psychological help. Incoming students in need of special support should inform the International Relations Office during the application procedure.

The application procedure is explained in the following website:
<https://erasmus.um.es/erasmus/estudios>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MURCIA01	June 30th	November 30th
NL UTRECHT01	For students who need an Entry Visa: Nomination deadline March 1 Application deadline April 1 For students who do not need an Entry Visa: Nomination deadline April 1 Application deadline May 1	For students who need an Entry Visa: Nomination deadline August 1 Application deadline September 1 For students who do not need an Entry Visa: Nomination deadline September 1 Application deadline October 1

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL UTRECHT01	1-10	Utrecht University uses a ten-point grading scale, in which 10 is the highest grade. Grades of 6 and up count as a pass. A grade of 10 is awarded only for exceptionally good work.
	Final grades	Final grades obtained for course modules will be rounded off to one decimal place, except in the case of a 5 or 6: - Final grades between 4.95 and 5.49 will be rounded off to a 5 (unsatisfactory). - Final grades between 5.50 and 5.99 will be rounded off to a 6 (pass). Grades for component parts of course modules will not be rounded off.
	NV/NS	You did not attend the course module (no show).
	NVD/NC	You did not complete all the compulsory component parts of the course module.
	ND	A preliminary final grade. This means that you were unable to take a test due to circumstances beyond your control

E MURCIA01:

Please download the following file containing the official equivalence of grading systems per country:

<https://www.mecd.gob.es/servicios-al-ciudadano-mecd/ca/dms/mecd/servicios-al-ciudadanomecd/catalogo/general/educacion/203615/ficha/203615/Anexo1-escalas--1-.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	VIMUR Email: vimur@um.es	https://erasmus.um.es
NL UTRECHT01		http://www.uu.nl/university/international-students/EN/arrivingandliving/visa/residencepermit/Pages/default.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	International Relations Office Tel: +34868884074 Email: incoming@um.es	https://erasmus.um.es
NL UTRECHT01		http://www.uu.nl/university/international-students/en/arrivingandliving/healthandsafety/Pages/healthinsurance.aspx?refer=/university/international-students/EN/arrivingandliving/healthandsafety/healthinsurance/Pages/default.aspx

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	HousingAnywhere vip@housinganywhere.com	https://housinganywhere.com/Murcia--Spain/universidad-de-murcia/sign-up
NL UTRECHT		http://www.uu.nl/university/international-students/EN/arrivingandliving/Accommodation/Pages/default.aspx

Further information:

	NL UTRECHT01
University web site	http://www.uu.nl/university/international-students/EN/Pages/default.aspx
Departmental web site	www.uu.nl/geo/exchange
For incoming students	www.uu.nl/geo/exchange
International office Erasmus Institutional Coordinator	international.geo@uu.nl
Course catalogue:	http://www.uu.nl/faculty/geosciences/EN/studying/InformationforExchangeStudents/Orientation/CourseOffer/Pages/default.aspx
Grading system ⁴	http://www.uu.nl/faculty/geosciences/EN/studying/InformationforExchangeStudents/Enrolled/Pages/GradeConversion.aspx
Students and staff with disabilities	http://www.uu.nl/disability

⁴ It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide: http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ⁵
E MURCIA01	María Senena Corbalán García Vice-Rector for Internationalisation	26/7/2019	 
NL UTRECHT01	Prof. dr. Wilco Hazeleger Dean of Faculty of Geosciences		 

⁵ Scanned signatures are accepted