



APPENDIX TO INTERNSHIP ASSESSMENT FORM
MASTER CONTEMPORARY THEATRE, DANCE AND DRAMATURGY

The overview below is a clarification of the assessment form for the internship report at Master's level. This overview is used by the supervising lecturer when completing the assessment form. Each aspect is explained and programmes can set their own criteria or priorities. This overview is also available to students to help them prepare for the internship report.

In addition to the lecturer's assessment, the feedback from the internship supervisor from the organisation also plays a role in the final assessment of the internship (separate form). For a satisfactory final assessment, all components must be assessed with at least a satisfactory score.

The supervising lecturer informs the student of the final assessment, and gives the student access to the assessment forms. The completed assessment forms must be submitted for archiving to the Internship Office via stage.gw@uu.nl (along with the report). The final assessment will be registered via Osiris.

Programme specific criteria

Each (Research) Master programme has the opportunity to set their own criteria, in addition to the general criteria mentioned below. These criteria should relate to the programme aims in the EER (OER).

Assessment criteria

FINAL EVALUATION	<ul style="list-style-type: none"> • General impression • Final assessment (grade) • Justification of the assessment
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COMPONENT	CLARIFICATION / CRITERIA
DESCRIPTION OF TASKS AND RESULTS	<ul style="list-style-type: none"> • Does the report provide a clear overview of the student's tasks during the internship and the context in which they were performed? • Does the report present a clear description of the institution and the department where the student performed the internship?
EVIDENCE OF TASKS AND ACHIEVEMENTS/RESULTS	<ul style="list-style-type: none"> • Does the student offer sufficient and convincing evidence of the tasks performed, the achievements and results? (such as a research report, observation reports, contributions to promotion materials or educative materials. • In case of 'hard to prove' work, does the reflection on internship activities and the feedback by the internship supervisor provide a satisfactory testament to the efforts of the student?
REFLECTION ON PERFORMANCE AND LEARNING OBJECTIVES	<ul style="list-style-type: none"> • Does the report show sufficiently active self-reflection on the learning process and the student's own performance at the workplace? • Does the report clearly indicate which learning goals were achieved and the manner in which they were achieved?



	<ul style="list-style-type: none"> Does the student reflect on the feedback given during the internship by colleagues and supervisors?
INSIGHTS IN RELATION TO THEORY AND PRACTICE	<ul style="list-style-type: none"> Does the student demonstrate insight into the connection between the theory from the programme and the work practice? In case of a research assignment: does the student use relevant theories?
STRUCTURE, COMPOSITION, STYLE	<ul style="list-style-type: none"> Does the report have a clear and logical structure? Was the report written in correct English and edited carefully? Is specialist terminology used carefully and accurately?
PROGRAMME SPECIFIC CRITERIA	<ul style="list-style-type: none"> Does the reflection (report and logs) show insight into the specific dynamics and characteristics of the professional theatre, dance and performance field?
X applicable <input type="checkbox"/> not applicable	
LOG BOOKS	<ul style="list-style-type: none"> Did the student pay sufficient attention to self-reflection in the log books? Note: If the log books are not included, then the internship report must be evaluated as unsatisfactory
X applicable <input type="checkbox"/> not applicable	