**Finding your way at Utrecht University**

**BUILDINGS**
- Buys Ballot building (BBG)
- Caroline Bleeker building (CBB)
- David de Wied building (DDW)
- Hans Freudenthal building (HFG)
- Hugo R. Kruit building (KRUVT)
- Leonard S. Ornstein building (OL)
- Minnaert building (MINN)
- Victor. J. Koningsberger building (KBG)

**EDUCATION**

**Registration / de-registration**
All first-year Master’s students are automatically registered for the mandatory courses in period 1 or period 3 if you start in February. For elective courses your programme coordinator will inform you about how to register. After that, you will have to register for all mandatory and elective courses yourself.

**How do I register for courses?**
You register and deregister for courses via Osiris during the designated registration periods. The registration periods are posted on the student site: students.uu.nl/en/science/practical-information/course-registration

**Please note:** the registration periods can be six months in advance, so note the dates in your agenda and plan ahead. Registration periods can also differ per faculty.

**Calendar for the academic year**
You can find an overview of the entire academic year at students.uu.nl / your study programme page / Academics > Schedules

**Research project**
Within all Master's programmes you will complete one or more research projects. More info: programme page students.uu.nl / Academics > Research project

**TIPS**
- Study spots: students.uu.nl/en/study-spots (you do not need to make a reservation to use them in KBG).
- Studium Generale: free academic knowledge in the form of lectures, talk shows and other events.
- Olympos: sports centre with a wide range of sports and fitness activities. Your OlymPas entitles you to a discount on sports and fitness fees.

**SUPPORT & CONTACT**

**Programme Coordinator:** advises on all content and practical matters concerning your Master’s (e.g. how to plan your research project and which elective courses you should choose).

**Study Advisor:** questions about the study programme, problems with motivation, studying with a disability and personal issues that affect your studies. Make an appointment via your study programme page at students.uu.nl / Contact

**Lecturer:** questions concerning assignments, grades and evaluations.

**Board of Examiners:** grants approval for exemptions, extra rests and (foreign) internships. More info / study programme page at students.uu.nl / Contact / Board of Examiners

**Study Association:** every study programme has a study association that organises academic and social activities. More info: programme page students.uu.nl / student-life / student-life-in-utrecht / student-organisations

**DIGITAL TOOLS**

**Login**
- **Solis-ID:** Your user name for university services, that corresponds to your student email address.
- **2FA:** UU secures data using two-factor authentication (2FA). You need two things to log in using 2FA: your Solis-ID and password, and your smartphone or tablet.

**Registration & schedules**
- **Osiris student:** this is where you can register for courses, see your grades and change your address details.
- **Course planner:** to plan out your studies and have an overview of all courses included in your programme.
- **MyTimetable:** scheduling website, log in with Solis ID, your schedule is automatically in it
- **MyUU:** app for students featuring a wide range of courses, productions and workshops. uu.nl/en/myuu

**prt:** you can download free software – like Office 365 and Blackboard – via students.uu.nl / gratis-software

**Attending classes**
- **Blackboard:** learning environment for handing in assignments and finding lecture materials and information about courses. Some courses also use MS Teams.
- **Outlook:** You will receive important information from lecturers and university administrators via your student email address.
- **Soils Workspace:** offers all the applications you need for your courses.

**Facility**
- **Student Information Desk:** course registrations, grades, study progression and graduation. Location: Minnaert building, 1.20 > students.uu.nl/beta/contact/studiepunt
- **Career Officer:** training and advice about transition to the job market. > careerofficer.science@uu.nl
- **International Office:** guidance on going abroad for internships, courses or research. > students.uu.nl/onderwijs/studenten-in-het-buitenland

**Student Services:** place for information about your enrolment, tuition, financial assistance, housing and Studielink.
- > students.uu.nl/en/contact/student-services

**Student Counsellor:** helps with financial issues, studying with a disability, or combining studies with professional sports.
- > students.uu.nl/en/guidance-and-development/who-to-contact/student-counsellor

**Student Psychologist:** helps with personal and study-related problems.
- > students.uu.nl /afspraak-maken-met-een-studentenpsycholoog

**Confidential Advisor:** guidance on issues of inappropriate behaviour.
- > students.uu.nl/en/guidance-and-development/who-to-contact / confidential-counsellor-for-inappropriate-behaviour

**Skills Lab:** offers training, workshops and guidance in the areas of writing, studying and other academic skills.
- > students.uu.nl/en/guidance-and-development / skills-lab

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