**Master’s Science Starter Guide**

**Finding your way at Utrecht University**

**BUILDINGS**
- Buys Ballot building (BBG)
- Caroline Bleeker building (CBB)
- David de Wied building (DDW)
- Hans Freudenthal building (HFG)
- Hugo R. Kruij building (KRUK)
- Leonard S. Ornest building (OLS)
- Minnaert building (MINN)
- Victor J. Koningsberger building (KBG)

**EDUCATION**
Registration / de-registration
All first-year Master’s students are automatically registered for the mandatory courses in period 1 or period 3 if you start in February. For elective courses you are responsible for registering yourself. You will be informed how to do this at the start of the academic year. Registration and de-registration periods are published on the student website: students.uu.nl/en/science/practical-information/course-registration

How do I register for courses?
You register and deregister for courses via Osiris during the designated registration periods. The registration periods are posted on the student website: students.uu.nl/en/science/practical-information/course-registration

Please note: the registration periods can be six months in advance. Be sure to check the dates in your agenda and plan ahead. Registration periods can also differ per faculty. Take this into account if you are following elective courses at a different faculty.

Calendar for the academic year
You can find an overview of the entire academic year at students.uu.nl your study programme page > Academics > Schedules

Research project
Within all Master’s programmes you will complete one or more research projects. More info: programme page students.uu.nl > Academics > Research project

**TIPS**
- Study spots: students.uu.nl/en/study-spots
- Parnassos: cultural centre that offers a wide range of courses, productions and workshops: uu.nl/en/parnassos
- @uubeta: Follow Faculty of Science on Instagram for student news and events.
- Olympos: sports centre with a wide range of sports and fitness activities. Your Olympas entitles you to a discount on sports and fitness fees.

**SUPPORT & CONTACT**

**Study programme**
- Programme Coordinator: advises on all content and practical matters concerning your Master’s (e.g. how to plan your research project and which elective courses you should choose).
- Study Advisor: questions about the study programme, problems with motivation, studying with a disability and personal issues that affect your studies. Make an appointment via your study programme page at students.uu.nl > Contact
- Lecturer: questions concerning assignments, grades and evaluations.
- Board of Examiners: grants approval for exemptions, extra results and (foreign) internships. More info > study programme page at students.uu.nl > Contact > Board of Examiners
- Student Study Association: every study programme has a study association that organises academic and social activities. > students.uu.nl/en/student-life/student-in-utrecht/student-organisations

**Digital tools**
- **Login**
  - Osiris student: this is where you can register for courses, see your grades and change your address details.
  - Course planner: to plan out your studies and have an overview of all courses included in your programme.
  - MyTimetable: scheduling website, log in with Student ID, your schedule is automatically in it.
  - MyUU: app for students featuring your grades from Osiris, your university ID, your library card and your personal schedule.
- **Registration & schedules**
  - Blackboard: learning environment for handing in assignments and finding lecture materials and information about courses. Some courses also use MS Teams.
  - Outlook: you will receive important information from lecturers and university administrators via your student email address.
  - Soils Workspace: offers all the applications you need for your courses.

**University**
- Student Services: place for information about your enrolment, tuition, financial assistance, housing and Studielink. > students.uu.nl/en/contact/student-services
- Student Counsellor: helps with personal and study-related problems. > students.uu.nl/vgso/korrel-konen
- Student Psychologist: helps with personal and study-related problems. > students.uu.nl/vgso/korrel-konen
- Confidential Advisor: guidance on issues of inappropriate behaviour. > students.uu.nl/en/guidance-and-development/who-to-contact/confidential-counsellor-for-inappropriate-behaviour
- Skills Lab: offers training, workshops and guidance in the areas of writing, studying and other academic skills. > students.uu.nl/en/guidance-and-development/skills-lab

**Attending classes**
- **Blackboard**
  - Learning environment for handing in assignments and finding lecture materials.
- **Outlook**
  - Email: students.uu.nl/graded-software

**Still have some questions?**
Utrecht University offers a lot of ICT Support. You can find more information at manuals.uu.nl, or by calling 030 253 4500.