

# Internship Rubric MA Applied Ethics

Note: Very high-quality internship products (i.e. products in addition to the reflection report) will always be an important necessary condition for earning a very high grade.

## PRACTICAL ARRANGEMENTS OF THE INTERNSHIP

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Internship has been arranged according procedures B Quality of the assignment is adequate (MA level, fitting aims of student and aims of MA program) C Time schedule is clear, contracts are signed	One or more (A, B, C) is lacking	All set	All set	All set

## REFLECTION

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Does the report show sufficient critical self-reflection on the learning process and the student's own performance at the workplace? B Does the report clearly indicate which learning goals were achieved and the manner in which they were achieved? C Does the student reflect on the feedback given during the internship by colleagues and supervisors? D Does the report deal with the relationship between real-world practice and the knowledge acquired during the studies from an academic perspective? E Does the student reflect both on aims of the MA program, his/her own position in applied ethics & the internship in relation to each other?	A No personal learning aims were described, nor reflected upon  B No structural reflection on learning goals C Student does not reflect on feedback D No  E No	A Student describes what (s)he has learned, aimed for and is able to evaluate her own performance B Student clearly reflects on aims of the internship and personal learning aims C Student shows how feedback is used D Yes E Yes	A Student is able to evaluate own performance and take the 'outsider' perspective both to stakeholder as one's own performance B See A, and does this in a very structured manner C Feedback is used D Yes, student shows academic attitude E Yes, in a professional manner	A Student is able to see own performance in light of a broader development of performance, and is able to relate performance to internship B/C See A and does this in a very structured manner D Yes, student shows academic attitude E Yes, in a professional manner and interrelated

## PROFESSIONAL ATTITUDE

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Effort and motivation (enthusiasm, effort, involvement, active participation, seizing learning opportunities, creativity) B Independence (planning, structured and independent work, meeting deadlines, keeping agreements, showing initiative, capable of justifying choices) C Collaboration (integration in the team, listening, active participation, receiving feedback, giving feedback, flexibility) D Accuracy (completeness, clear notes and reports, professional	If one of the aspects A-D is clearly below a minimal threshold, the professional attitude will be deemed unsatisfactory.	There is no aspect below a minimal threshold, but no/hardly any clearly above it either.	At least two aspects are very clearly above the threshold, e.g. student is very motivated and very pleasant to work with; and the other two aspects are clearly ok.	All four aspects A-D are very clearly above the threshold

finishing of products, careful dealing with information)				
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### ACADEMIC SKILLS

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Knowledge (level of knowledge, application of knowledge, insight in structures and organization of future field employment) B Problem solving: identifying a problem; translation to concrete questions and proposals to solve problems C Reflection and self-management: critical attitude towards own functioning; insight in shortcomings; ability to adapt D Communication skills; correct use of Dutch/English; knowledge of jargon, communication style	If one of the aspects A-D is clearly below a minimal threshold, the professional attitude will be deemed unsatisfactory	There is no aspect below a minimal threshold, but no/hardly any clearly above it either	At least two aspects are very clearly above the threshold, and the other two aspects are clearly ok	All four aspects A-D are very clearly above the threshold.

### PRACTICAL ACCOMPLISHMENTS

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Quality of the deliverables/output B Tempo; timeliness	A Output is lacking or substandard and/or B not delivered on time	A Output is of standard MA level B and delivered in due time	A Output is beyond standard MA level B student mastered tempo	Output: excellent work (near post MA level), (see report) B good tempo

### REPORT/DELIVERABLE

Criteria further described	Unsatisfactory (< 6)	Satisfactory (6-7)	Good (7,1-8)	Excellent (8 >)
A Structure B Philosophical quality C Usability for stakeholder	A Structure is not clear and/or B Content is hardly philosophical content/ more descriptive than reflective and/or C not usable for stakeholder	A Structure of the report is clear to reader and B Philosophical quality is basic and C Report is usable for stakeholder	A Structure of the report is clear to reader and B Philosophical quality is good and C Report is very usable for stakeholder	A Structure of the report is clear to reader and B Philosophical quality is outstanding and C Report is very or extremely usable for stakeholder