**CONTRACT BACHELORTHESIS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal information** | | | | | | | | |
| **Name** |  | | | | | | | |
| **Student number** |  | | | | | | | |
| **Telephone** |  | | | | **E-mail: @students.uu.nl** | | | |
| **Daily supervisor information** | | | | | | | | |
| **Daily supervisor**  (name and title) |  | | | | | | | |
| **Department/Division** |  | | | | | | | |
| **University** |  | | | | | | | |
| **Telephone** |  | **Email:** | | | | | | |
| **Also examiner?** | Yes/no | **Completed supervision instruction?** | | | | | | Yes/no |
| **Examiner 1 information** | | | | | | | | |
| **Examiner1**  (name and title) |  | | | | | | | |
| **Department/Division** |  | | | | | | | |
| **Telephone** |  | **Email: @uu.nl** | | | | | | |
| ***Examiner 2 information - if applicable*** | | | | | | | | |
| ***Examiner1***  *(name and title)* |  | | | | | | | |
| ***Department/Division*** |  | | | | | | | |
| ***University*** |  | | | | | | | |
| ***Telephone*** |  | | ***Email:*** | | | | | |
| **Research project information** | | | | | | | | |
| **Title** |  | | | | | | | |
|  | | | | | | | |
| **Period** | From: | | | till: | | | **ECTS:** | |
| **Signatures of all parties** | | | | | | | | |
| **Signature of student** | Date:  Student: | | | | | | | |
| **Signatures of supervisors** | Date:  Daily supervisor:  Also examiner? Yes/No | | | | | Date:  UU Examiner appointed for Chemistry[[1]](#footnote-1): | | |
| **Signatures of supervisors** | *If applicable:*  *Date:*  *Outside 2nd examiner (not appointed for UU Chemistry):*  */or: 2nd examiner for UU Chemistry in case daily supervisor is not so appointed:* | | | | | | | |

**All parties agree to the following:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Presence** | | | | | |
| **Working hours** | | Ca. 8 hours, 5 days a week/ …………………………………………………………………………. | | | |
| **Holidays** | |  | | | |
| **Absence daily supervisor** | |  | | | |
| **Compulsory Products** | | | | | |
| **Project outline** | | Yes/No | | | |
| **Report** | | Yes/No | | | |
| **Presentation** | | Yes/No | | | |
| **Deadline Report** | | Report to be handed over before (max 10 weeks after end date research)  Date: | | | |
| **Other products?** | |  | | | |
| **Guidance** | | | | | |
| **Frequency** | | Once every two weeks/Once every week/………………………………………………….. | | | |
| **Evaluation (dd/mm/yy)** | | | | | |
| **Project outline** | |  | | | |
| **Midterm** (to discuss progress & guidance) | |  | | | |
| **Final** | |  | | | |
| **Copyright** | | | | | |
| Student and Supervisor agree that the copyright of the bachelor thesis is reserved   * **to the research group: yes/no** * **to the student: yes/no**   No parts of the bachelor thesis may be reproduced, restored in a retrieval system or transmitted, in any form or by any means, electronic, mechanical, photocopying or otherwise without the prior permission of the research group. | | | | | |
| **Plagiarism** | | | | | |
| Student and Supervisor agree that the student or supervisor submits the report for a plagiarism check:  <https://urkund.sites.uu.nl/> | | | | | |
| **Assessment (weighing)** | | | | | |
| **Assessment** | a: Practical work | | b: Written report | c: Presentation | d. Other |
| **60%** | | **30%** | **10%** |  |
| **Other** | | | | | |
| If applicable student and supervisor can agree on additional issues like: literature study, lab space, desk space, lab rules on safety etc. | | | | | |
|  | | | | | |

**1**

1. In the case of thesis work done outside of the department of Chemistry, the contract is not complete without a signature (=the approval for proposed thesis work) from an appointed UU examiner for Chemistry.

   When going outside of the Netherlands for thesis work, students are obliged to register this in Osiris. Please contact the Science International Office to register, [science.internatoff@uu.nl](mailto:science.internatoff@uu.nl). [↑](#footnote-ref-1)