
Factsheet for Incoming Exchange Students



Contact Address for application

FACULTY OF HUMANITIES AND ARTS,
University of Poitiers (Erasmus+ code : F POITIER01)
International Office
8 rue René Descartes – TSA 81118
F- 86073 POITIERS Cedex 9 (France)
Tel : + 33 (0) 5 49 45 44 04

Staff

XXXXXXX – @univ-poitiers.fr

Professor – Head of International relations for the Faculty of Humanities

Laure TESSIER – laure.tessier@univ-poitiers.fr

Administrative contact : incoming and outgoing students – Erasmus+ and bilateral agreements

DEPARTMENTAL COORDINATOR (TEACHERS) :

- **Art History and Archeology** : M. Vincent MICHEL – vincent.michel@univ-poitiers.fr
- **Geography** : Ms Marie GROULT – marie.groult@univ-poitiers.fr
- **History** : M. Thierry SAUZEAU – thierry.sauzeau@univ-poitiers.fr
- **Musicology** : Ms Isabelle HIS – isabelle.his@univ-poitiers.fr
- **Philosophy** : M. Vincent GERARD – vincent.gerard@univ-poitiers.fr
- **Psychology** : M. Nicolas DAUMAN – nicolas.dauman@univ-poitiers.fr
- **Sociology** : M. Alexis AVDEEFF – alexis.avdeeff@univ-poitiers.fr

Application procedure

Once selected by their home university and after receiving a confirmation by e-mail sent by the home coordinator, each student will be contacted directly for application procedure and all the useful information will be provided.

Application deadlines :

- First semester and full year : 30th of June
- Second semester : 30th of November

Academic calendar - term/semester dates

1st semester : from beginning of september to mid-december.

Examination period : one week in december / one week in january

2nd semester : from mid-january to beginning of may

Examination period : mid-may (around two weeks)

Retake exam period : mid-june (around two weeks)

Holidays period :

- "Toussaint" : one week at the end of October
- "Christmas" : two weeks at the end of december and beginning of January
- "Winter" : one week at the end of February or beginning of March
- "Easter" : two weeks at the end of April

Accommodation

The International Office of the University will help students to find an accommodation in Poitiers (student residence hall, private apartment, house sharing,...)

Student need to fill out the on-line application form :

<http://www.univ-poitiers.fr/trouver-un-logement-679491.kjsp?RH=1329136382669&RF=1329136400015>

(click on "trouver un logement" then "compléter la fiche d'enregistrement et de demande d'hébergement")

Deadlines : 30th of June (1st semester and full year) - 30th of November (2nd semester)

Contact : Ms Sabrina DELB (sabrina.delb@univ-poitiers.fr), accommodation officer

Available courses

Students follow classes in their own field of study (according to the agreement) but they are also allowed to follow a few classes in other departments of our Faculty. If students are interested by classes in another faculty, they have to ask if it's possible to the relevant faculty

Available courses can be found on our website :

<http://sha.univ-poitiers.fr/venir-etudier-a-poitiers-incoming-students--215021.kjsp?RH=1268645403212&RF=1271249103283>

☞ **Classes in 2nd year of master are not possible to follow for exchange students**

Grading system

Marks are quantified out of 20 (from 0 to 20)

Marks above 16 are rare for a subject area and they are exceptional for a year average.

To pass a course unit, a student must receive a mark of at least 10 out of 20

For examination, there is oral and written test ; it is the same exam and the same rules for exchange students and french students.

Exchange students will be marked the same way as french students

For exchange student, dictionary "French"/"home country" is allowed

For exceptional situation, it's possible to plan a distance examination

Grading scale :

Grade ECTS	Local grade	
A+	20 – 19	Honours
A	18 – 17 – 16	Excellent
B	15	Very good
C	14 – 13	Good
D	12 – 11	Satisfactory
E	10	Sufficient
F	<10	Failure

French language courses

All our classes are taught in French, so it is recommended to have level B1/B2 in French (no certification is required) to be able to follow courses and take the exam

Incoming students can follow classes at the "Center of French as Foreign language" of the University. These courses have to be paid by students.

- Intensive language courses : one or two weeks at the end of August / beginning of september
- Part-time classes opened for students of advanced level in French (CECR : B1 to C2)

More information on their website : <http://cfle.univ-poitiers.fr>

Insurance

European student : all Erasmus students are expected to obtain the European Health Insurance Card (to provide upon their arrival).

Non European student : International students under the age of 28, enrolled at our University for more than 3 months are required to register under the French student social security (a national student health insurance programme). It is a **compulsory insurance** which costs around 215 euros.

It is also advised, for all students, to have an additional insurance for repatriation and hospitalization in case of serious injury or illness.

Practical information

Institution website : <http://www.univ-poitiers.fr/international/>

Welcome day : At the beginning of each semester, the International office of the University organizes a specific welcome day for international students arriving in Poitiers (welcome at the town hall, guided tour, meal, animations, events,...)

Maison des étudiants (Students House) : A place for meetings, cultural activities and music for students and student associations ; it is also a resource center.

There is a large theatre which can sit up to 900, along with a video projection system and a café.

<https://www.facebook.com/maisondesetudiantspoitiers>

Student life :

<http://www.univ-poitiers.fr/lyceen-etudiant/vie-etudiante/vie-etudiante-729961.kjsp?RH=1328806189327>

How to get to Poitiers :

By train :

- From Airport Roissy Charles de Gaulle, there is a direct TGV Atlantique (high speed train) to Poitiers (2h30 hour trip)
- From Airport Orly, take the shuttle coach to Montparnasse station, then the TGV to Poitiers (1h30 hour trip)

TGV schedules on their website : www.voyages-sncf.com

By bus/coach :

Student can get to Poitiers from most European cities (sometimes with a change in Paris) with Eurolines.

More information at travel agency our on the website : www.eurolines.fr
