



Subject: Supervision for UMC Utrecht students in clinical clerkships abroad

To Whom It May Concern,

In this letter the requirements are described for the supervision of medical students from the University Medical Center Utrecht, The Netherlands (UMC Utrecht).

1. The supervising physician **always** has full responsibility (and is fully liable) for any clinical activity performed by the student.
2. Students are not to perform any clinical activity for which they have no proof of competence; they also should not perform any clinical activity without permission given beforehand.
3. Students cannot be compelled to perform activities that they are uncomfortable with
 - A. In practical terms this means that an instructing physician:
 - i. must guarantee proper surveillance of the student performing the activity as well as a possibility to intervene;
 - ii. must make sure the student possesses the necessary competence and qualification to perform the activity in an adequate manner.
 - B. Before performing such an activity, the student:
 - i. must be instructed by a physician;
 - ii. must follow the supervising physician's directions;
 - iii. must be sure he/she possesses the necessary competence and qualification to perform the activity in an adequate manner;
 - iv. does not perform the activity when in doubt of the necessary competence and/or qualification.

In addition, the following applies:

4. All physicians who may eventually supervise the student are aware of these stipulations and agree to them.
5. The student is not to prescribe or administer any medication.
6. The student is not to perform any invasive activities, including drawing blood, in patients who pose a high risk of infecting the student.
7. The student has taken notice of these stipulations prior to the clerkship and agrees to them.
8. At the start of the clerkship, these items will be discussed systematically (and repeatedly) during both the introductory planning meeting and the progress meeting to ensure that no misconceptions arise about the expected and given supervision for both supervisor and student

We are available for consultation, questions and remarks: GNK-beleidsmedewerkers@umcutrecht.nl.

For agreement as the student

For agreement as the supervisor in hospital hosting the clerkship

Date:
Place:
Signature:

Date:
Place:
Signature:

Name:

Name: