

Thesis evaluation form – Third evaluator

If the first and second evaluator request assistance, and in cases in which the first and second evaluator cannot agree on the final grade for a thesis, a third evaluator will be approached and consulted by the first evaluator. The student will be given notice by the first evaluator that a third evaluator has been employed and that the grading period of 10 working days will be extended by another 10 working days.

In principle, the third evaluator is a professor or senior lecturer with expertise in the field of the thesis. In exceptional circumstances, the third evaluator may be a lecturer.

The third evaluator evaluates the grade of the first and second evaluator by examining their provisional grades and argumentation. The judgement of the third evaluator is binding. If the third evaluator agrees with the other two evaluators on the proposed grade (if all evaluators agree), no further argumentation is needed. A brief explanation will otherwise suffice.

A third evaluator is employed in the following circumstances:

1. If the first and second evaluator arrive at a passing final grade of 6.5 or lower **after joint consultation**, a third evaluator **may** be requested. The third evaluator assesses the thesis as “passing” or “failing”, the former assessment confirming the grade awarded by the first and second evaluator. The third evaluator bases his/her assessment on the first seven (or eight) content-related criteria of the thesis:

1. research question
2. academic debate on the issue
3. theoretical context
4. method
5. analysis
6. conclusion
7. use of sources & citation of sources

In the case of a language major:

8. use of language and proficiency in the target language
2. If the grade awarded by the first and second evaluator differs from the other grade by 1.5 points or more **before joint consultation**, it is advisable (though not obligatory) to consult a third evaluator, who will act as an arbitrator. Alternatively, the first and second evaluator could work out the differences in grading through joint consultation.
3. If the first and second evaluator continue to disagree on the final grade even **after joint consultation**, a third evaluator **must** be consulted as an arbitrator.
4. If there is any other reason to ask the opinion of an independent expert.
5. If the Director of Education who is responsible for the programme decrees it necessary.

The first evaluator is responsible for all communication between evaluators, the completion of the evaluation forms, uploading the final grade to Osiris, filing the forms and informing the student.

EVALUATION FORM THIRD EVALUATOR

THESIS

STUDENT INFORMATION
Name
Student number
Degree, major and specialisation (only for LAS and TCS)
Title of thesis
(TO BE FILLED OUT BY 1ST EVALUATOR)
<i>Reason for consulting the third evaluator:</i> <input type="checkbox"/> <i>1st and 2nd evaluator arrive at a grade of 6,5 or lower</i> <input type="checkbox"/> <i>1st and 2nd evaluator disagree on the final grade after joint consultation</i> <input type="checkbox"/> <i>1st and 2nd evaluator have another reason,</i> <i>i.e.</i>
<i>Date on which the thesis was sent to 3rd evaluator (by e-mail):</i>
(TO BE FILLED OUT BY 3RD EVALUATOR)
<i>Name</i>
<i>Department</i>
<i>Assessment of thesis:</i> Fail / Satisfactory/ Good / Excellent
<i>Brief argumentation of assessment</i>
<i>Date on which this form was sent to 1st evaluator (by e-mail):</i>